

Negotiation form for technical and administrative personnel for the salary revision 2026

Name	_____	Civic reg nr	_____
Department/equivalent	_____	Name of Head of Department	_____

CURRENT EMPLOYMENT

Position	_____	Employed since	Year _____
Full-time/part time	% _____		
Current salary	SEK _____	Desired salary	SEK _____
Relevant degree	_____	Year of degree	Year _____
Qualification of Docent*	Year _____	Distinguished university teacher*	Year _____
☐ Safety representative	Year _____		

PREVIOUS EMPLOYMENTS

Position and scope (%)	_____	Date of employment	_____
	_____		_____
	_____		_____
	_____		_____

I HAVE HAD/WILL HAVE A SALARY DIALOGUE WITH MY MANAGER ☐ YES ☐ NO

About the salary dialogue or why you didn't have one

OTHER RELEVANT INFORMATION

For example: parental leave, a leave to work somewhere else or to study or longer periods of sick leave this revision period

* Please note that not all fields may be relevant for everyone. If it is not relevant for you, proceed to the next one.

CONTRIBUTED TO PROVIDING GOOD SUPPORT FOR THE ORGANISATION OCT 1, 2025 - SEPT 30, 2026

If you have salary criteria in your workplace, use them as a starting point - what you have done and how well you have done it. Examples of salary criteria: professional approach, working in a solution-focused way, showing commitment to the work etc.

ACHIEVEMENTS THAT HAVE CONTRIBUTED TO THE UNIVERSITY'S ACTIVITY OCT 1, 2025 - SEPT 30, 2026

If you have salary criteria in your workplace, use them as a starting point - what you have done and how well you have done it. Examples of salary criteria: contribution to the development of working methods; participation in cross-border co-operation; participation in boards, committees, work groups or university-wide networks etc.

ACHIEVEMENTS FOR A GOOD WORK- AND STUDY ENVIRONMENT OCT 1, 2025 - SEPT 30, 2026

If you have salary criteria in your workplace, use them as a starting point - what you have done and how well you have done it. Examples of salary criteria: supportive and respectful treatment by colleagues and managers; attendance and availability; co-operation, taking initiative and responsibility; contributing to an open and good atmosphere in the workplace etc.

MANAGEMENT AND/OR ADMINISTRATIVE ACHIEVEMENTS OCT 1, 2025 - SEPT 30, 2026

If you have salary criteria in your workplace, use them as a starting point - what you have done and how well you have done it. Examples of salary criteria: good performance in management and administrative tasks etc.

OTHER WORK-RELATED ACHIEVEMENTS BETWEEN OCT 1, 2025 - SEPT 30, 2026

Here you can address things outside the scope of your regular duties, which are useful for negotiators to know.

Date/version: _____

Please note that we need to receive your filled-in form no later than **September 28, 2026**. You can send it to saco-s@uu.se or with the internal University mail.

For questions, please contact Saco-S at Uppsala University via email: saco-s@uu.se

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